

Top 10 Things to Know About Job Hunting Online

Copyright © 2009 by LocalJobTree.us

Searching for a job online can be a daunting process, but these ten expert tips will help you land your dream job in no time.

1. Look at more than one website. Many of the best jobs (and least applied for jobs) can be found on smaller, local online job postings.
2. Tailor your resume to the specific job you are applying to – even if it means changing something as simple as your objective statement.
3. Don't just apply for the jobs online, but also post your resume for employers to search for as well.
4. Apply for more jobs than you think you can get – the more people who read your resume, the better your odds are of getting an interview – and ultimately, a job.
5. If the job posting website offers a service to email you when new jobs are posted that meet your criteria, sign up for it. You never know when something great might come along.
6. In addition to big job posting websites, look for online applications or job postings on individual company websites. Check out the websites for major companies in your area.
7. Many online jobs are posted through temp agencies – don't overlook these as they can provide good income while you continue searching for your dream job.
8. If an online job application asks for information that is already on your resume, fill it out anyway. It is better to put duplicate information on your application than to leave out something vital.



9. Check out local newspaper classified ads online for additional job opportunities.

10. If you start to get discouraged, set mini-goals for yourself to keep you motivated (such as “I will apply for at least two jobs today.”).